



**NIAGARA COUNTY
CIVIL SERVICE
111 Main Street – Suite G2
Lockport, New York 14094**

Joseph A. Vacanti Jr.
PERSONNEL OFFICER
(716) 438-4071

NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be held on Thursday, January 29, 2026, at 4:00 p.m., in the office of the Niagara County Civil Service, 111 Main Street – Suite G2, Lockport, New York 14094 for the purpose of receiving comments pertaining to revising the Niagara County Civil Service Rules Appendices listing exempt, non-competitive, labor, and unclassified positions.

Such proposed changes are available for inspection at www.niagaracounty.com on the Civil Service Department page and at the office during normal business hours.

NIAGARA COUNTY CIVIL SERVICE
Attest: Joseph A. Vacanti Jr., Personnel Officer

A handwritten signature in black ink, appearing to read "Joseph A. Vacanti Jr.".

**RESOLUTION TO AMEND THE APPENDICES OF THE RULES OF THE NIAGARA COUNTY
CIVIL SERVICE AT THE COMMENCEMENT OF THE HELP PROGRAM**

Resolution to Amend the Appendices of the County of Niagara Civil Service Rules.

Upon action of the Personnel Officer of Niagara County on January xx, 2026 the following resolution was adopted:

WHEREAS the Niagara County Personnel Officer deems it necessary to make certain changes to the Appendices of the Niagara County Civil Service Rules; AND

WHEREAS the Niagara County Personnel Officer has duly advertised and has on January 29, 2026 held a public hearing on the matter;

NOW THEREFORE BE IT RESOLVED that subject to the approval of the State Civil Commission, the following changes be made to the Appendices of the Niagara County Civil Service Rules:

AMENDMENTS TO THE APPENDICES OF THE NIAGARA COUNTY CIVIL SERVICE RULES

**Appendix - B
Non-Competitive**

All Civil Divisions

Delete

Add
Assistant Network Administrators (HELP Program)
Clerks (HELP Program)
Computer Network Administrators (HELP Program)
Computer Programmers (HELP Program)
Head Cooks (HELP Program)
Library Clerks (HELP Program)
Micro Computer Specialists (HELP Program)
Ordinance Enforcement Officers (HELP Program)
Personnel/Payroll Specialists (HELP Program)
Personnel Records Clerks (HELP Program)
Recreation Directors (HELP Program)
Senior Library Clerks (HELP Program)
Senior Typists (HELP Program)
Typists (HELP Program)
Wastewater Treatment Plant Operator/Public Works Maintenance Persons (HELP Program)

AMENDMENTS TO THE APPENDICES OF THE NIAGARA COUNTY CIVIL SERVICE RULES

Appendix - B Non-Competitive

County Service

Add Delete

Clericals I (HELP Program)
Clericals II (HELP Program)
Environmental Management Assistant (HELP Program)
Executive Director Niagara County Workforce Development Board (HELP Program)
Golf Course Operations Director (HELP Program)
Information Technology Technicians (HELP Program)
Pro Shop Operator (HELP Program)
Public Health Analysts (HELP Program)
Senior Caseworkers (HELP Program)
Supervisor of Real Property Tax Services (HELP Program)

North Tonawanda, City of

Add Delete

Labor Relations/Human Resources Specialist (HELP Program)
Youth Program Supervisor (HELP Program)

School Service

Add Delete

Behavioral Aides (HELP Program)
Family Support Center Coordinator (HELP Program)
School Security Officers (HELP Program)

Town Service

Add Delete

Assessor/Code Enforcement Officer (HELP Program)

I attest that this resolution and supporting documents have been reviewed by this office and are complete and accurate. I have determined that the request(s) for amendments included in this resolution complies with the standards set forth in State and local Law and the criteria for the HELP Program. This office supports this request and has performed all duties and actions required by the Civil Service Law and local Rules. This submission is complete and appropriate for consideration by the State Civil Service Commission.

Joseph A. Vacanti Jr.
Niagara County Personnel Officer

Date

RESOLUTION TO AMEND THE APPENDICES OF
THE RULES OF THE NIAGARA COUNTY CIVIL SERVICE

The following resolution was adopted on January xx, 2026 by Joseph A. Vacanti Jr., the Niagara County Personnel Officer:

WHEREAS the Niagara County Personnel Officer deems it necessary to make certain changes to the Appendices of the Niagara County Civil Service Rules; **AND**

WHEREAS the Niagara County Civil Service Office duly advertised and on January 29, 2026 held a public hearing on the matter;

NOW THEREFORE BE IT RESOLVED that subject to the approval of the New York State Civil Service Commission, the following changes be made to the Appendices of the Niagara County Civil Service Rules.

AMENDMENTS TO THE APPENDICES OF THE NIAGARA COUNTY CIVIL SERVICE RULES

Appendix - A Exempt

School Service – Starpoint Central School District

Add

Secretary to the School Superintendent

Delete

Appendix - B Non-Competitive

All Civil Divisions

Add

Head Cooks

Delete

County Service

Delete

Add

Veterans' Service Officers part-time

Appendix - C Labor

All Civil Divisions

Delete

Add

Cleaner/Laborers

I attest that this resolution and supporting documents have been reviewed by this office and are complete and accurate. I have determined that the request(s) for amendments included in this resolution complies with the standards set forth in State and local law. This office supports this request and has performed all duties and actions required by the Civil Service Law and local rules. This submission is complete and appropriate for consideration by the New York State Civil Service Commission.

Joseph A. Vacanti Jr.
Niagara County Personnel Officer

Date